

MINUTES

Inuvik District Education Authority
Regular General Meeting
November 15, 2016 ~ 7:00 p.m.

Chairperson:	Lesla Semmler
Members Present:	Matthew Dares, Stephanie Crocker, Janelle Wainman, Janelle Cockney
Members Excused:	Melissa McDonald
Members Absent:	Paul Watters
Recorder:	Camilla Verbonac (Executive Assistant to the Inuvik D.E.A.)
School Admin:	Deborah Reid (E3 Principal), Lorne Guy (E3S Vice Principal)
E3 Student Rep:	None
BDEC:	None
Media:	None
Gallery:	Lorna Jones-Martin (NWTTA Rep.), Matthew Miller (NWTTA Rep.)

The following is a summary of the discussion that took place, the questions, answers and statements below are not quotes but they do accurately portray the discussion:

Legend: Q = Question, A = Answer, S = Statement

- 1.0 **Call to Order**
The Chair called the meeting to order at 7:05 p.m.
- 2.0 **Adoption of Agenda**
Moved by: Matthew Dares Seconded by: Janelle Wainman
"To approve the agenda with the following changes: add item # 8.2 ~ BDEC report ~ Lesla Semmler"
Carried
- Motion # 102:584**
- 3.0 **Declarations of Conflict of Interest or Pecuniary Interest**
None
- 4.0 **Review of IDEA Financials and**
4.1 None
- 5.0 **Public Question Period**
None
- 6.0 **Approval of IDEA Monthly Financial Reports**
6.1 IDEA Financial Report - As at October 31, 2016 (on file)
Deferred to the up-coming December General meeting.
- Action # Nov001**
- 6.2 Motion to approve transfer of IDEA budget lines (on file)
Deferred to the up-coming December General meeting.
- 7.0 **Approval of IDEA Monthly Financial Reports**
7.1 IDEA Minutes – October 18, 2016 (on file)

Deferred to the up-coming December General meeting.

7.2

IDEA Minutes – October 24, 2016 (on file)

Deferred to the up-coming December General meeting.

8.0

8.1

Committee Reports

E3E / E3S Monthly Principal Reports ~ Deborah Reid (on file)

Presented, reviewed and discussed.

Q: Who does the secondary breakfast program

A: Deborah Reid ~ Josh Dresher. He serves approx. 50 meals per day.

8.2

Report from BDEC Meeting ~ Lesa Semmler

Les Semmler gave a verbal report to the Board with the following highlights

- Chris Gilmour is acting Superintendent of Schools
- Frank Galway is acting Supervisor of Schools
- BDEC's revised policy # B.04 – Election of Council Executive Members is waiting on its 3rd and final reading
- Discussion on Jr. Kindergarten took place

Action # Nov002

Camilla Verbonac to send out an email to members to see who would like to attend the Children's First Society's Jr K meeting.

9.0

9.1

Old Business

School Reimbursement Procedure for Facility Use

Discussed

Moved by: Matthew Dares Seconded by: Janelle Wainman

Motion # 102:585

“Be it resolved that at each June Regular General Meeting of the IDEA Facility Use surplus monies minus \$1,000.00 will be donated to East Three Schools.”

Carried

10.0

10.1

10.2

10.3

New Business

E3E Accum. Surp. Proposal Submission ~ Deborah Reid (on file)

E3S Accum. Surp. Proposal Submission ~ Deborah Reid (on file)

E3S ALC Proposal Submission ~ Dan Heilbrunn (on file)

Action # Nov003

Camilla Verbonac to send out an email to members with item #'s 10.1, 10.2, & 10.3 for review.

11.0

11.1

Correspondence

Children's First Society

Les Semmler advised the Board that she would be in attendance at the CFS JK meeting

11.2

Parental Concern

The Chair requested that this item be discussed In-Camera

12.0

12.1

In-Camera

School Staffing

Motion # 102:586

Moved by: Matthew Dares Seconded by: Janelle Wainman

“To enter In-Camera at 8:11p.m.”

Carried

Motion # 102:587

Moved by: Matthew Dares Seconded by: Janelle Wainman

“To leave In-Camera at 8:52 p.m.”

Carried

Action # Nov004

Camilla Verbonac to compose a letter of response to item # 8.1 and forward it to Lesa Semmler for furtherance.

13.0

Date & Time of up-coming Meetings/Events

- IDEA Regular General Meeting: Tuesday, December 20, 2016 ~ 7:00 @ E3S – library
- Children's First JK Meeting: Wednesday, November 28, 2016 ~ 8:30

14.0

Adjournment

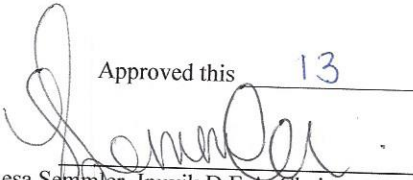
Motion # 102:588

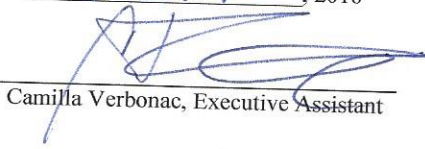
Moved by: Stephanie Crocker
"To adjourn the meeting at 8:53p.m."

ACTION ITEMS

- Action # Mar002** Deborah Reid to upload lunch program survey to Facebook, and school websites until April 22, 2016, to email parents, and to provide physical copies of the survey to parents and the upcoming parent-teacher interviews. **On-going** } *revised*
- Action # Mar004** Deborah Reid and Matthew Dares to prepare a proposal for ½ time position for ARI's Let's Talk Science program. **On-going**
- Action # Apr004** Stephanie Crocker to input completed school lunch program surveys into Monkey **On-going**
- Action # May003** Camilla Verbonac to include school reimbursement procedure for facility use surplus agenda item in next IDEA administrative meeting **On-going** *revised.*
- Action # Sept001** Lesa Semmler to contact Chris Gilmour (BDEC Assistant Superintendent) to streamline casual hiring process between BDEC/East Three and GNWT HR ~~HR~~ *follow up w/ BDEC,*
- Action # Oct001** Camilla Verbonac to include E3E lunch pilot program discussion item on the up-coming October Special Meeting agenda. **Completed**
- Action # Oct002** Camilla Verbonac to prepare report and forward it to Janelle Wainman for final edit. **Completed**
- Action # Nov001** Matthew Dares to forward notes and recommendations put forward by the IDEA Financial Committee at their October 24, 2016 meeting to the IDEA
- Action # Nov002** Camilla Verbonac to send out an email to members to see who would like to attend the Children's First Society's Jr K meeting.
- Action # Nov003** Camilla Verbonac to send out an email to members with item #'s 10.1, 10.2, & 10.3 for review.
- Action # Nov004** Camilla Verbonac to compose a letter of response to item # 8.1 and forward it to Lesa Semmler for furtherance.

Approved this 13 day of December, 2016


Les Semmler, Inuvik D.E.A. Chairperson


Camilla Verbonac, Executive Assistant